



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Tuesday 13th May 2025

To all members of the Council Finance Committee: Councillors John Glover (Chair of Council), David Pafford (Vice Chair of Council), John Doel, Chris Griffiths, Alan Baines, Richard Wood and Mark Blackham.

Dear Finance Committee members

You are invited to attend the **Finance Committee meeting** which will be held on **Monday 19th May 2025 at 8.30pm (following the Planning Committee)** at **Melksham Without Parish Council Offices (First Floor), Melksham Community Campus, Market Place, SN12 6ES** to consider the agenda below:

TO ACCESS THE MEETING REMOTELY, PLEASE FOLLOW THE ZOOM LINK BELOW. THE LINK WILL ALSO BE POSTED ON THE PARISH COUNCIL WEBSITE WHEN IT GOES LIVE SHORTLY BEFORE 7PM.

Click link here:

<https://us02web.zoom.us/j/2791815985?pwd=Y2x5T25DRIVWVU54UW1YWWE4NkNrZz09&omn=85053406603>

Or go to www.zoom.us or Phone 0131 4601196 and enter: **Meeting ID: 279 181 5985**

Passcode: 070920. Instructions on how to access Zoom are on the parish council website

www.melkshamwithout-pc.gov.uk . If you have difficulties accessing the meeting please call (do not text) the out of hours mobile: 07341 474234

To access the agenda online please scan the below QR code.

YOU CAN ACCESS THE AGENDA PAPERS HERE

Yours sincerely

Teresa Strange, Clerk



AGENDA

1. **Welcome and Housekeeping**
2. To receive **Apologies and approval of reasons given.**
3. **Chairman & Vice Chair of Finance Committee for 2025/26**
 - a) To elect **Chair** of Finance Committee for 2025/26
 - b) To elect **Vice-Chair** of Finance Committee for 2025/26
 - c) To note Scheme of Delegation for the Finance Committee
4.
 - a) To receive **Declarations of Interest**
 - b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered.
5. To consider holding items in Closed Session due to confidential nature Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of business, where publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
6. **Public Participation**
7. **Insurance:**
 - a) To review and approve Insurance Cover for year commencing 1st June 2025 (including Cyber Security separate policy) and note as per the terms of the lease that Berryfield Village Hall's building insurance will be included in the parish insurance schedule.
 - b) To note correspondence from cyber insurance company advising that Avast CloudCare is being withdrawn when the current policy expires and consider next steps.
 - c) To consider quotation received for Insurance Cover and appoint provider (in final year of the three-year long-term agreement for parish insurance)
 - d) To agree amount to charge Berryfield Village Hall Trust for building insurance from 1st June 2025 to 31st May 2026.
 - e) To authorise payment for Insurance Cover commencing 1st June 2025 (under delegated powers)

8. **Reserves:** To note funds held in the elections reserve and consider whether this amount is required to be left in there following the elections or whether it could be used for another project.
9. **Bowerhill Sports Field:**
 - a) To consider charge for youth organisation tournament being held on the weekend of 14th & 15th June.
10. **Partnership Working:**
 - a) To note invoice received from Melksham Town Council for the parish council's agreed share towards the Melksham Christmas Lights and consider whether this should be paid now or nearer to the event.
 - b) To receive update on how much Melksham Town Council has in the CIL sharing pot for joint projects (if received).
 - c) To receive update on payment of Neighbourhood Plan expenses.

Copy to: All Councillors